

**Федеральное государственное бюджетное образовательное  
учреждение высшего образования  
«РОССИЙСКАЯ АКАДЕМИЯ НАРОДНОГО ХОЗЯЙСТВА  
И ГОСУДАРСТВЕННОЙ СЛУЖБЫ  
ПРИ ПРЕЗИДЕНТЕ РОССИЙСКОЙ ФЕДЕРАЦИИ»**

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Институт общественных наук  
Школа политических исследований  
Кафедра политологии и политического управления

**УТВЕРЖДЕНА**

Ученым советом

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**Направление подготовки 41.04.04 Политология**

**Программа магистратуры ««Master of Global Public Policy**

**(Глобальная публичная политика). Англоязычная магистратура»»**

**Квалификация выпускника – магистр**

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«THE RUSSIAN PRESEDENTIAL ACADEMY OF NATIONAL ECONOMY  
AND PUBLIC ADMINISTRATION»

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**PROGRAM OF STATE FINAL EXAMINATION**

**41.04.04 Political Science**

*Professional direction:* «Master of Global Public Policy (Глобальная публичная политика). Англоязычная магистратура»

*Vocational qualification* – Master of Science

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**Автор–составитель:**

**Кандидат исторических наук,**



**Демиденко С. В.**

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**Зав. кафедрой политологии  
и политического управления**



**Климова Г.С.**

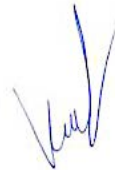
**Author-compiler:**

**Candidate of Historical Sciences,  
Demidenko S.V.**



Considered and recommended for use in the educational process by the Department of Political Science and Political Management Protocol No. 12 of 11/17/2021

**Head Department of Political Science  
and political management Klimova G.S.**



## CONTENT

Introduction .....	4
1. General provisions .....	5
1.1. Purpose and objectives of the state final certification .....	5
1.2. Terms, types and scope of state final certification .....	5
2. State Exam (interdisciplinary) .....	6
2.1. General information about the State exam .....	6
2.2. Procedure for conducting an interdisciplinary GIA exam.....	7
2.3. Content of the exam. List of questions (tasks) to be submitted for consideration state exam. Recommended, literature .....	9
2.4. Criteria and scale for evaluating a student's response at the state level the exam .....	19
3. Final qualification work .....	24
3.1. General requirements for the final qualification work .....	24
3.2. List of WRC topics.....	25
3.3. Guidance and advice .....	26
3.4. Pre-defense procedure for the final qualification work .....	29
3.5. Requirements for the volume, structure and design of the graduation program qualification work .....	29
3.6. WRC design.....	33
3.7. Defense of final qualification papers .....7.....	34
3.7.1. Methodological bases of organizing and conducting the thesis defense .....	34
3.7.2. Final qualification work protection procedure.....	34
3.7.3. Criteria for evaluating the thesis. Rating scale.....	37
4. Material, technical and software support of the State Administration of the Russian Federation final certification .....	44
5. Procedure for filing and reviewing appeals .....	44
APPLICATIONS	

## Introduction

In accordance with Part 5 of Article 59 of Federal Law No. 273-FZ of December 29, 2012 «On Education in the Russian Federation» (Sobranje zakonodatelstva Rosinsky Federatsii, 2012, No. 53, Article 7598), and Order No. 301 of the Ministry of Education and Science of the Russian Federation of April 5, 2017 "On Approval of the procedure for organizing and Implementing educational activities in higher education programs – bachelor's programs, specialty programs, master's programs", the development of higher education programs is completed by mandatory final certification of students.

This program of state final certification (hereinafter - GIA) of graduates in the field of training 41.04.04 «Political Science», according to the Master's program «Master of Global Public Policy» was developed in accordance with:

- Regulations on conducting state final certification at RANEPA for educational programs of higher education - bachelor's programs, specialist programs and master's programs<sup>1</sup>, approved by order of the rector of the Academy of March 25, 2016 No. 01-1502 (as amended by orders of the RANEPA of May 11, 2016 No. 01-2211, dated July 4, 2016 No. 01-3429, dated May 15, 2017 No. 01-2565, dated October 24, 2017 No. 01-7205, dated November 16, 2017 No. 01-7946);
- Regulations on final qualification work in higher education programs - bachelor's programs, specialty programs, Master's programs at RANEPA <sup>2</sup>, approved by Order of the Academy's Rector No. 02-943 of December 28, 2017 (as amended by Order No. 02-520 of May 6, 2019);
- Regulation on the procedure for checking the amount of borrowing, including: content analysis, identification of unauthorized borrowing of texts of works performed in the framework of educational, research, and expert-analytical activities at RANEPA <sup>3</sup>, approved by the order of the Rector of the Academy No. 02-724 dated July 25, 2018.

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<sup>1</sup> [https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_GIA.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_GIA.pdf)

<sup>2</sup> [https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_VKR.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_VKR.pdf)

<sup>3</sup> [https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_o\\_zaimstvovanii\\_02-724\\_25.07.2018.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_o_zaimstvovanii_02-724_25.07.2018.pdf)

Meaningful the direction of the programme GIA is built with a focus on the requirements of the Federal state educational standard of higher education (level of education – Master), in the direction of training 41.04.04 "political Science" (hereinafter FGOS VO), approved by Ministry of education and science of Russia dated 13.07.2017 № 654, (registered in the Ministry of justice 07.08.2017 G., ADJ. No. 47697), in accordance with the educational master's program "Political management" (more IN OP), in the direction of training 41.04.04 "Political Science", approved by the Academic Council of the RANEPA Institute of Social Sciences. (Protocol No. 24 OF 20.06.2018).

In accordance with the Federal State Educational Standard for Higher Education in the field of training 41.04.04 "Political Science", subject to successful completion of the OP in higher education, and successful completion of all the established types of final certification tests included in the GIA, the graduate is awarded the qualification "master", and a state-issued diploma of higher education in the field of training 41.04.04 "Political Science".

Provision of the GIA is provided by the Department of Political Science and Political Management of the School of Political Studies of the Institute of Social Sciences, which use the necessary funds for organizing educational activities during the GIA.

## **1. GENERAL PROVISIONS**

State final attestation (hereinafter referred to as GIA), under the Master's Program «Master of Global Public Policy» in the field of training 41.04.04 Political Science, is carried out by the state examination commission (hereinafter referred to as GEC), approved by the order of the Academy, and allows you to determine the level of preparation of a graduate for performing professional tasks, and the degree of compliance of his training with the requirements of the Federal State Educational Standard for Higher Education in the declared field of training.

The GIA result is a prerequisite for obtaining a master's degree in political science education.

### **1.1. Goals and objectives of the state final certification**

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**The main goals of the GIA are:**

- deepening, systematization and integration of theoretical knowledge and practical skills for further independent performance of relevant types of professional tasks;
- development of the ability to critically evaluate and summarize theoretical positions, apply the acquired knowledge in solving applied problems in the field of training;
- stimulating the skills of independent analytical work;
- mastering modern methods of scientific research;
- presentation of skills for public discussion and defense of scientific ideas, suggestions and recommendations.

**The tasks of the GIA are:**

- assessment of the level of theoretical knowledge obtained as a result of mastering the main educational program;
- assessment of the independence of research on topical issues of professional activity;
- formation of the research methodology current issues of professional activity;
- assessment of the independence of solving problems developed in the final qualification work, using the latest Russian and foreign experience;
- assessment of the use of modern methods of analytical and project work in the field of political science and in the interdisciplinary field;

A student who does not have academic debt and has fully completed the curriculum or individual curriculum for the corresponding educational program is allowed to participate in the GIA.

The results of each state certification test are determined by the grades «excellent», «good», «satisfactory», «unsatisfactory». Grades «excellent»,



«good», «satisfactory» indicate successful completion of the state certification test.

Successful completion of the GIA is the basis for issuing the student a state-issued document on higher education and qualifications established by the Ministry of Education and Science of the Russian Federation.

## **1.2. Terms, types and scope of state final certification**

Terms of GIA in the direction of training 41.04.04 «Political Science», Master's program «Master of Global Public Policy» (start date and end date of the GIA), are determined by the Academic Council of the Academy, based on the schedule of organization of the educational process, determined by the curriculum of the OP HE of the corresponding direction.

GIA in the Master's Program «Master of Global Public Policy» in the direction of training 41.04.04 «Political Science», consists of the final interdisciplinary state exam and the defense of the final qualification work.

The total labor intensity of the GIA is 9 ZET (6 weeks): 3 ZET – state exam, 6 ZET-final qualification works.

The form of conducting the state exam is an oral answer to the questions of the ticket; the defense of the final qualification work (hereinafter-WRC) is held orally in the form of a public defense.

**State certification tests can be conducted using e – learning tools and distance learning technologies (hereinafter referred to as DOT)..** The form of conducting the state exam, with the use of DOT – a written answer to the ticket questions in the Academy's distance learning system (hereinafter referred to as SDS). The defense of the thesis, with the use of DOT, takes place orally in the form of a public defense.

For students with disabilities (hereinafter referred to as HIA), the GIA is conducted taking into account the peculiarities of their psychophysical development, their individual capabilities and health status. If there is such a need, a student with disabilities, no later than 3 months before the start of the GIA, submits to the Director of the Institute of Social Sciences, through the Department of Political Science and

Political Management, a written application on the need to create special conditions for him during state certification tests, indicating individual health characteristics.

## 2. STATE EXAMINATION (interdisciplinary)

### 2.1. General information about the State exam

The final state interdisciplinary exam is an integral part of the GIA for the Master's Program "Political Management", training area 41.04.04 "Political Science", and allows you to assess the level of theoretical, methodological and practical preparation of the graduate to solve the problem. tasks of professional activity defined by the educational program.

The structure and requirements of the final interdisciplinary state exam for the Master's Program "Political Management" correspond to the Federal State Educational Standard for Higher Education in the direction of training 41.04.04 "Political Science", and the OP HE of the Master's Program «Master of Global Public Policy» .

At the exam, the graduate must confirm the knowledge gained in the course of mastering the disciplines of the OP curriculum, skills and abilities acquired in the course of practical and research activities aimed at fulfilling the tasks of professional activity. The final state interdisciplinary exam is a test of the student's ability to make independent judgments based on the available knowledge.

Before the final state interdisciplinary exam, a consultation is held for students on issues included in the state exam program (pre-examination consultation). In the case of conducting a GIA using e-learning tools, distance learning technologies, in addition to a meaningful consultation on the state exam, equipment is checked at the online consultation. It checks whether each student's Internet connection, camera and sound are working well, and discusses the technical aspects of the exam. On the day of the consultation, the student should be ready to turn on the camera and microphone. Students who study independently and in advance they test their equipment-the camera, speakers, headphones, microphone, and Internet connection.

Technical means, at the location of the student passing the state final tests, should include:

- personal computer / laptop connected to a video conferencing system;

– a video camera (webcam) that allows the members of the state examination commission to demonstrate the premises in which the student is located, the materials that he uses and provides continuous broadcasting of the state final certification procedure;

– a microphone that transmits audio information from the student to the members of the state examination commission.

The following requirements are set for the room in which the student is located:

– the room must be isolated (have walls, a ceiling and a closing door), not be a passageway, be isolated from noise sources, radio and light interference, which can negatively affect the quality of communication or the perception of audiovisual information by members of the HEC;

– during the GIA, no unauthorized persons should be present or enter the premises;

– there should be no wall drawings or posters in the room; the work surface of the table on which the student's PC is installed should be free of all objects, including phones, pocket computers or other computer devices, watches, notebooks, books, notebooks, papers with printed text;

– the webcam should provide a video broadcast of the student's training (front-facing camera) and should not be located opposite the light source;

– a blank sheet of paper, a pen, and a simple calculator are allowed on the desktop (by prior agreement with the chairman of the State Duma, additional materials necessary for the defense of the WRC may be on the desktop, and applications for demonstrating presentations and/or design/development results may be running on the computer).;

– during online communication, the screen translation mode must be enabled.

#### **Procedure for conducting an interdisciplinary GIA exam**

The final interdisciplinary state exam is conducted in accordance with the schedule of work of the State Examination Commission (hereinafter referred to as the GEC) approved by the Academy.

On the appointed day of the exam, students must show up on time, without delay. In a pre-prepared classroom, the secretary of the State Educational

Commission invites no more than 10 students at a time. Students leave their belongings in a specially designated place in the classroom, take a ticket one at a time, call the executive secretary of the State Tax Committee with their last name, first name, patronymic and ticket number, and also show the extended ticket to the meeting secretary. The executive Secretary enters this information in the minutes. The student has the right to re-draw the ticket, but the student's score for the answer is reduced by one point. pull out only once. Once a student has taken a ticket, they are not allowed to leave the classroom. If the student's stay in the classroom is more than two hours from the moment of taking the ticket, due to circumstances beyond their control, the student has the right to leave the classroom accompanied by an employee of the department/educational department, and they must leave all records and the ticket to the executive secretary. The student has the right to be absent for no more than 10 minutes. Students are not allowed to leave the classroom at the same time: only one student can be absent, and the next student can only leave when they return.

When preparing for an oral answer, students make the necessary notes on each question on A4 sheets of paper issued by the secretary of the State Economic Committee with the stamp of the Academy/structural division of the Academy.

The first student is given at least 45 minutes to prepare for the answer, while the rest of the students answer in order of priority, according to the principle of the person who entered earlier. If the student is ready to respond before the allotted time expires, he / she must notify the commission about this and ask permission from the chairman of the State Commission to respond ahead of schedule. At the same time, if the student does not fully answer the ticket questions, the time for additional training is not allocated to him, and the answer is evaluated as if the student used all the time allocated for training. During the answer process and after its completion, members of the examination committee, with the permission of its chairman, can ask the student clarifying and additional questions within the framework of the final interdisciplinary exam program.

In the case of conducting a GIA with the use of DOT, the student must connect to the SDS system and log in in advance, at least 10 minutes before the start of the GIA. When conducting the final interdisciplinary state exam with the use of DOT, students answer the ticket questions in writing in the Academy's SDS system, which is

entered through the student's personal account. Each student is allocated at least 120 minutes to prepare a response.

On the day of the final interdisciplinary exam with the use of DOT, in order to start completing tasks, the student must log in to the Examus system by entering a personal username and password. Connecting a video camera and microphone is mandatory. The student will need to present a passport, after which you can start completing the task. After completing the task, the student must complete the exam and submit the results. When conducting the final interdisciplinary state exam with the use of DOT, applied independent review procedure proctoring services. This means, what behind by the way implementations tasks as a student, observes independent proctor, which with it makes sure that the student performs tasks independently, without outside help, and does not use the Internet or other materials and sources. If the proctor or chairman of the commission has doubts about the independence of preparing an answer to the ticket questions, they can ask the student to show the room or table. There is a video recording of the process of completing the tasks of the final interdisciplinary state exam. If violations are detected, the attempt to complete the task will be blocked, the student will not be able to complete the task, and the result will not be counted.

When using unauthorized materials (including pre-prepared answers to exam questions) and technical means, confirmed by members of the State Examination Commission (when using DOT-proctor), the student is removed from the exam with a rating of "unsatisfactory".

When giving a grade, including «unsatisfactory», the commission explains to the student the shortcomings of his answer.

The final interdisciplinary state exam is passed at meetings of the State Examination Commission with the participation of at least two-thirds of its members. Decisions of the State Examination Commission are made at closed meetings by a simple majority of votes of the members of the commission participating in the meeting. If the number of votes is equal, the chairman's vote is decisive. The final decision on the assessment of a student's knowledge is made after a collective discussion by the members of the State Examination Commission, is announced

publicly after the end of the exam for the entire group of students and is drawn up in the form of a protocol. It is not allowed to retake the final interdisciplinary exam in order to increase the positive score.

Grades based on the results of answers to questions on the exam are entered in the protocol, which also records the number and questions of the exam card used for the exam. After the minutes of the commission meeting are drawn up in accordance with the established procedure, the results of the final interdisciplinary state exam are entered in students' credit books, where, as well as in the minutes, the chairman and members of the State Commission sign.

Students with disabilities have the right to increase the preparation time for the answer (no more than 90 minutes). To do this, they must submit a written application to the graduating department (no later than one week before the first final written exam), as well as provide medical documents confirming the presence of individual health characteristics of students.

The duration of the final interdisciplinary state exam for each student may not exceed four academic hours. The final interdisciplinary exam cannot start earlier than 9.00 am and end later than 21.00 pm. The start time of the final interdisciplinary state exam is the moment when the student receives the exam card. The end time of the final interdisciplinary state exam is the moment when the grade is announced.

**2.2. Exam content. List of questions (tasks) submitted for the state exam. Recommended literature.**

Description	Content
<u>Формирование политического курса (Policy Making)</u>	Public Policy: Theories and Historical Approaches
	Making Public Policy
	Comparative Public Policy Introduction
	Managing Reform and Implementation
<u>История политики: истоки и основные понятия (Governance: Origins and</u>	Governance: Theories and Approaches
	Governance and the State
	Governance and the Market
	Global Governance
<u>Россия и мир (Russia and the world)</u>	Russian Cultural History and the Concept of Transformation
	Russian Space and the Russian State
	An Economic History of Russia
	The Russian Middle Class

Description	Content
	Perestroika
	Architecture of (In)Security
	A Brief History of Ethno-Religious Issues in Russia
	Nationalism and Migration
	Eurobarometer
<u>Россия и мир (Russia and the world)</u>	The Microeconomic Context of Public Policy in Russia
	The Macroeconomic Context of Public Policy in Russia
	Social and Political Challenges in Russia Today
<u>Экономика в сфере публичной политики (Economics for Public Policy)</u>	GDP and income
	Inflation and price level
	Wages and unemployment
	Economic growth
	Saving and capital formation
	Financial markets
	Short-term economic fluctuations
	Fiscal policy
<u>Управление в сфере публичной политики (Public Management)</u>	State Building
	Leadership, Culture and Strategic Management
	Political and Organizational Constraints on Policy Implementation
	Obtaining Compliance from Program Targets
	Public Expenditure Management
	Accountability and the Problem of Corruption
	The Public Sector: Reform, Reinvent, Decentralize?
	Privatization, Partnerships and PPPs
	Economic Development in BRICS
	Path Dependence and Policy Feedbacks
	International Public Management and Global Development
<u>Лидерство (Leadership)</u>	Public Service Leadership and Strategic
	Management under uncertainty: System Stewardship
	Principles of economics
	Demand, Supply and equilibrium
	Efficiency and government intervention
	Production and cost
	Perfectly competitive markets
	Imperfect competition

Description	Content
	Gdp and inflation
	Labor markets. Unemployment
<u>Введение в политику и управление России (Introduction to Russian Politics and Governance)</u>	Structure and Subjects of the Political Process in Modern Russia
	Evolution of political regimes and forms of government in Russia in the twentieth and twenty-first centuries.
	Evolution of the party political system of the Russian Federation.
	Political modernization in Russia: the search for an alternative.
	Problems of the democratic process in Russia in the twentieth and twenty-first centuries.
	Prospects for the formation and development of civil society in modern Russia
<u>Глобальное управление (Global Governance)</u>	What is Governance?: History of a Concept
	Contemporary Theories
	International Agencies
	NGOs and Civil Society
	The World Bank
	The OECD
<u>Политика глобальных рынков (The politics of global markets)</u>	Key points of growth of corporate business
	Main types of business expansions
	Assessment Methodology effectiveness of the chosen type of
	Learning gross margins and changes depending on the business
	Learning Methodology Analysis of the new market
	Development of a methodology for defining the business operations
	Study incremental methodology for value chain
	Study of the basic types of strategies to enter new international
<u>Устойчивое развитие (Sustainable Development)</u>	Global Environmental Change And Sustainable Development
	International Environmental Regimes
	Climate Change
	Global Environmental Governance And The Global Commons
<u>Страны БРИКС: модели экономического развития и управления (BRICS and the Metamorphosis of Globalization)</u>	Tracing the evolution of Globalization
	Deep Globalization
	The 'Risk of Deglobalization'
	Local-Contentism in the U.S. and Europe
	BRICs and the Global Economy
	How BRICS Performed in Different Stages of Globalization
	BRICS and their New Development Bank
	Tracing the evolution of Globalization
<u>Международная торговля и развитие (International Trade and Development)</u>	The Evolution of the Global Trading System
	The Political Economy of Trade Policy
<u>Глобальные города и городская политика (Global Cities and Urban Politics)</u>	Evolution of cities: setting the context for studying
	Public policies as a legitimate government activity. Government
	Overview of U.S housing policy. Geography of opportunity.
	Public sector implementation of economic and housing real estate



Description	Content
	Role of Non-Profits/NGOs in
	Federal policies. Implications of development patterns on
<u>Международные</u> <u>отношения (International</u> <u>Relations)</u>	Concepts, Actors, and Theories
	Approaches to International Relations
	Conflict & Cooperation & World Order

### Sample questions for preparing for the final interdisciplinary State exam

1. Content
2. Public Policy: Theories and Historical Approaches
3. Making Public Policy
4. Comparative Public Policy Introduction
5. Managing Reform and Implementation
6. Governance: Theories and Approaches
7. Governance and the State
8. Governance and the Market
9. Global Governance
10. Russian Cultural History and the Concept of Transformation
11. Russian Space and the Russian State
12. An Economic History of Russia
13. The Russian Middle Class
14. Perestroika
15. Architecture of (In)Security
16. A Brief History of Ethno-Religious Issues in Russia
17. Nationalism and Migration
18. Eurobarometer
19. The Microeconomic Context of Public Policy in Russia
20. The Macroeconomic Context of Public Policy in Russia
21. Social and Political Challenges in Russia Today
22. GDP and income
23. Inflation and price level
24. Wages and unemployment
25. Economic growth
26. Saving and capital formation
27. Financial markets
28. Short-term economic fluctuations
29. Fiscal policy
30. State Building
31. Leadership, Culture and Strategic Management
32. Political and Organizational Constraints on Policy Implementation
33. Obtaining Compliance from Program Targets
34. Public Expenditure Management
35. Accountability and the Problem of Corruption
36. The Public Sector: Reform, Reinvent, Decentralize?
37. Privatization, Partnerships and PPPs
38. Economic Development in BRICS
39. Path Dependence and Policy Feedbacks
40. International Public Management and Global Development
41. Public Service Leadership and Strategic
42. Management under uncertainty: System Stewardship

43. Principles of economics
44. Demand, Supply and equilibrium
45. Efficiency and government intervention
46. Production and cost
47. Perfectly competitive markets
48. Imperfect competition
49. Gdp and inflation
50. Labor markets. Unemployment
51. Structure and Subjects of the Political Process in Modern Russia
52. Evolution of political regimes and forms of government in Russia in the twentieth and twenty-first centuries.
53. Evolution of the party political system of the Russian Federation.
54. Political modernization in Russia: the search for an alternative.
55. Problems of the democratic process in Russia in the twentieth and twenty-first centuries.
56. Prospects for the formation and development of civil society in modern Russia
57. What is Governance?: History of a Concept
58. Contemporary Theories
59. International Agencies
60. NGOs and Civil Society
61. The World Bank
62. The OECD
63. Key points of growth of corporate business
64. Main types of business expansions
65. Assessment Methodology effectiveness of the chosen type of expansion
66. Learning gross margins and changes depending on the business goals
67. Learning Methodology Analysis of the new market
68. Development of a methodology for defining the business operations in a new market
69. Study incremental methodology for value chain
70. Study of the basic types of strategies to enter new international markets
71. Global Environmental Change And Sustainable Development
72. International Environmental Regimes
73. Climate Change
74. Global Environmental Governance And The Global Commons
75. Tracing the evolution of Globalization
76. Deep Globalization
77. The 'Risk of Deglobalization'
78. Local-Contentism in the U.S. and Europe
79. BRICs and the Global Economy
80. How BRICS Performed in Different Stages of Globalization
81. BRICS and their New Development Bank
82. Tracing the evolution of Globalization
83. The Evolution of the Global Trading System
84. The Political Economy of Trade Policy
85. Evolution of cities: setting the context for studying cities/metropolitan areas.
86. Public policies as a legitimate government activity. Government structure and functions.
87. Contemporary urban form and the economy.
88. Overview of U.S housing policy. Geography of opportunity. Factors affecting housing choice.
89. Practical implications of housing policy.
90. Public sector implementation of economic and housing real estate development policies.
91. Relationship of urban design to quality of development and
92. quality of life. Inner city revitalization. Rightsizing cities vs. growth.
93. Role of Non-Profits/NGOs in
94. Neighborhood Development. Civic Capacity as an Element in Urban Policy
95. Federal policies. Implications of development patterns on workforce.
96. Workforce development system.

97. Concepts, Actors, and Theories
98. Approaches to International Relations

### **List of recommended literature and training sources for the exam**

EBS URITE. The resource provides access to textbooks on economics, humanities, and social science published by Yurayt. <http://lib/ranepa.ru/base/abs-urait.html>

#### **Basic literature:**

1. Politologiya : uchebnik dlya vuzov [Political Science: a textbook for universities] / V. S. Komarovskiy [et al.]; edited by V. S. Komarovskiy. - 3rd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 344 p — - (Higher education). - ISBN 978-5-534-03006-8. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450975>
2. Political and administrative management : a textbook for universities / V. S. Komarovskiy [et al.]; edited by V. S. Komarovskiy, L. V. Smorgunov. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 407 p — - (Higher education). — ISBN 978-5-534-10403-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/455491>
3. Gadzhiev K. S. Politologiya : uchebnik dlya vuzov [Political Science: a textbook for universities]. - 5th ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 424 p — - (Higher education). - ISBN 978-5-9916-9842-9. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/449636>
4. Gadzhiev K. S. Comparative Political Science: a textbook for universities. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 361 p — - (Higher education). - ISBN 978-5-9916-8207-7. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450300>
5. Gadzhiev K. S. Vvedenie v politicheskuyu teoriyu : uchebnik dlya vuzov [Introduction to Political Theory: a textbook for universities]. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 410 p — - (Higher education). - ISBN 978-5-534-08987-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450295>
6. Gadzhiev K. S. Geopolitika : uchebnik dlya vuzov [Geopolitics: a textbook for universities]. - 6th ed., reprint. and add-ons. Moscow: Yurayt Publishing House, 2020, 376 p — (Higher education). - ISBN 978-5-9916-3832-6. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/449857>
7. Gadzhiev K. S. Osnovy politicheskoi filosofii : uchebnik dlya vuzov [Fundamentals of Political philosophy: a textbook for universities]. - Moscow: Yurayt Publishing House, 2020. - 392 p — - (Higher education). - ISBN 978-5-9916-9789-7. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/452497>
8. Gadzhiev K. S. Politicheskaya sotsiologiya : uchebnoe posobie dlya vuzov [Political Sociology: a textbook for universities]. - Moscow: Yurayt Publishing House, 2020. - 208 p — - (Higher education). - ISBN 978-5-9916-9786-6. - Text: electronic // EBS Yurayt [website]. - URL: <https://urait.ru/bcode/451124> (accessed: 04.12.2020).
9. Politicheskaya sotsiologiya v 2 ch. Chast 1 : uchebnik i praktikum dlya vuzov [Political Sociology in 2 ch. Part 1: textbook and practical course for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 228 p — - (Higher education). - ISBN 978-5-534-06016-4. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/454079>
10. Politicheskaya sotsiologiya v 2 ch. Chast 2 : uchebnik i praktikum dlya vuzov [Political Sociology in 2 ch. Part 2: textbook and practical course for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 231 p — - (Higher education). - ISBN 978-5-534-06017-1. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/454106>
11. Zamaleev A. F. Istoriya politicheskikh ucheniy Rossii : uchebnoe posobie dlya vuzov [History of Political doctrines of Russia: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 267 p — - (Higher education). - ISBN 978-5-534-08980-6. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451593>

12. Istoriya politicheskikh ucheniy : uchebnik dlya vuzov [History of Political doctrines: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 383 p — - (Higher education). - ISBN 978-5-534-09656-9. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451514>
13. Zemtsov B. N. Istoriya politicheskikh i pravovykh ucheniy : uchebnik i praktikum dlya vuzov [History of political and legal doctrines: textbook and practice for universities]. - Moscow: Yurayt Publishing House, 2020. - 440 p — - (Higher education). - ISBN 978-5-534-01219-4. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450131>
14. Mukhaev R. T. Istoriya politicheskikh i pravovykh ucheniy Drevnego mira i Srednevykh vek [History of political and legal doctrines of the Ancient World and Middle Ages: a textbook for universities]. - Moscow: Yurayt Publishing House, 2020. - 190 p. - (Higher education). - ISBN 978-5-534-00648-3. - Text: electronic // EBS Yurayt [website]. - URL: <https://urait.ru/bcode/451350> (accessed: 04.12.2020).
15. Mukhaev, R. T. History of political and legal doctrines of the New and Newest time : textbook for high schools / R. T. Mukhaev. - Moscow: Yurayt Publishing House, 2020. - 398 p — - (Higher education). - ISBN 978-5-534-03039-6. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451351>
16. Andreev A. L. Politicheskaya psikhologiya : uchebnoe posobie dlya vuzov [Political Psychology: a textbook for universities]. - Moscow: Yurayt Publishing House, 2020. - 162 p — - (Higher education). - ISBN 978-5-534-07079-8. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/455234>
17. Kul'turologiya : uchebnik dlya vuzov [Cultural Studies: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 307 p — - (Higher education). - ISBN 978-5-534-08998-1. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451134>
18. Mikhailenko, E. B. Regionalistika [Regional Studies]. Classical and modern approaches : a textbook for universities / E. B. Mikhaylenko; under the scientific editorship of M. M. Lebedeva. Moscow: Yurayt Publishing House, 2020, 116 p — (Higher education). - ISBN 978-5-534-09920-1. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/454702>
19. Lantsov S. A. Politicheskaya istoriya Rossii : uchebnik dlya vuzov [Political History of Russia: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 338 p — - (Higher education). - ISBN 978-5-534-12604-4. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/447856>
20. Linets S. I., Ermakov V. P. Istoriya politicheskikh partii i dvizheniy v Rossii : uchebnoe posobie dlya vuzov [History of political parties and movements in Russia: a textbook for universities]. — 2nd ed., ispr. and add. Moscow: Yurayt Publishing House, 2020, 193 p — (Higher education). - ISBN 978-5-534-06709-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/455211>
21. Isaev, B. A. Politicheskaya istoriya [Political history]. Demokratiya : uchebnik dlya vuzov [Democracy: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 490 p — - (Higher education). - ISBN 978-5-534-07866-4. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/453414>
22. Smorgunov, L. V. Comparative Political Science: a textbook for universities / L. V. Smorgunov. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 417 p — - (Higher education). - ISBN 978-5-534-07463-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450301>
23. Gadzhiev K. S. Comparative Political Science: a textbook for universities. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 361 p — - (Higher education). - ISBN 978-5-9916-8207-7. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450300>
24. Seregin A.V. Sravnitelnoe pravovedenie (mir pravovykh semey) : uchebnik dlya vuzov [Comparative Law (the world of legal families): a textbook for universities]. - Moscow: Yurayt Publishing House, 2020. - 363 p — - (Higher education). - ISBN 978-5-534-13237-3. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/449584>

25. 2. Istoriya partiynykh sistem : uchebnik i praktikum dlya vuzov [History of Parties and Party systems]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 253 p — - (Higher education). - ISBN 978-5-534-07733-9. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451590>
26. Gosudarstvennaya politika i upravlenie v 2 ch. Chast ' 2. Urovni, tekhnologii, zarubezhny opyt : uchebnik dlya vuzov [State Policy and Management in 2 parts]. Edited by L. V. Smorgunov. - 2nd ed., ster. - Moscow: Yurayt Publishing House, 2020. - 484 p — - (Higher education). - ISBN 978-5-534-06763-7. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/455037>
27. Irkhin Yu. V. Politicheskaya kul'tura v 2 ch. Chast 1. Zapad i Rossiya : uchebnoe posobie dlya vuzov [Political Culture in 2 parts]. — 2nd ed., ispr. and add. Moscow: Yurayt Publishing House, 2020, 316 p — (Higher education). - ISBN 978-5-534-08493-1. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/452077>
28. Irkhin Yu. V. Politicheskaya kul'tura v 2 ch. Chast 2. Strany Vostoka : uchebnoe posobie dlya vuzov [Political Culture in 2 parts]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 249 p — - (Higher education). - ISBN 978-5-534-08495-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/453820>
29. Politicheskii analiz i prognozirovaniye : uchebnik dlya vuzov [Political analysis and forecasting: a textbook for universities]. - 2nd ed. - Moscow: Yurayt Publishing House, 2020. - 433 p — - (Higher education). - ISBN 978-5-534-12707-2. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/448146>
30. Akhremenko A. S. Politicheskii analiz i prognozirovaniye v 2 ch. Chast 1 : uchebnik i praktikum dlya vuzov [Political Analysis and Forecasting in 2 parts]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 180 p — - (Higher education). - ISBN 978-5-534-07223-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451201>
31. Akhremenko A. S. Politicheskii analiz i prognozirovaniye v 2 ch. Chast 2 : uchebnik i praktikum dlya vuzov [Political Analysis and Forecasting in 2 parts]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 221 p — - (Higher education). - ISBN 978-5-534-07227-3. - Text: electronic // EBS Yurayt [website]. - URL: <https://urait.ru/bcode/451602> (accessed: 04.12.2020).
32. Pushkareva G. V. Politicheskii menedzhment : uchebnik i praktikum dlya vuzov [Political Management: textbook and practice for universities]. - Moscow: Yurayt Publishing House, 2020. - 365 p — - (Higher education). - ISBN 978-5-534-02695-5. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450439>
33. Lantsov S. A. Politicheskaya istoriya Rossii : uchebnik dlya vuzov [Political History of Russia: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 338 p — - (Higher education). - ISBN 978-5-534-12604-4. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/447856>
34. Baranov N. A., Isaev B. A. Sovremennaya rossiiskaya politika : uchebnik dlya vuzov [Modern Russian politics: a textbook for universities]. — 2nd ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 389 p — - (Higher education). - ISBN 978-5-534-09646-0. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/451511>
35. Rostovskaya T. K., Knyazkova E. A. Molodezhnaya politika v sovremennoi Rossii : uchebnoe posobie dlya vuzov [Youth Policy in modern Russia: a textbook for universities]. Moscow: Yurayt Publishing House, 2020, 155 p — (Higher education). - ISBN 978-5-534-13287-8. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/457402>
36. Sovremennyye mezhdunarodnyye otnosheniya : uchebnik i praktikum dlya vuzov [Modern International relations: textbook and practice for universities] / V. K. Belozarov [et al.]; edited by V. K. Belozarov, M. M. Vasilyeva, A. I. Pozdnyakov. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 318 p — - (Higher education). - ISBN 978-5-534-09407-7. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450086>
37. Yudina A. I., Zhukova L. S. Kul'turnaya politika: mezhkul'turnaya kommunikatsiya i mezhdunarodnyye kul'turnye obmeny : prakticheskoe posobie dlya vuzov [Cultural Policy: Intercultural Communication and International cultural Exchanges: a practical guide for universities]. - 2nd ed. - Moscow: Yurayt Publishing House, 2020. - 47 p. - (Higher education). - ISBN 978-5-534-11591-8. - Text: electronic // EBS Yurayt [website]. — URL: <https://urait.ru/bcode/457101>

38. Vorob'eva O. D., Rybakovsky L. L., Rybakovsky O. L. Migratsionnaya politika Rossii : uchebnoe posobie dlya vuzov [Migration Policy of Russia: a textbook for universities]. - 2nd ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 182 p — - (Higher education). - ISBN 978-5-534-06376-9. - Text: electronic / / EBS Yurayt [website]. — URL: <https://urait.ru/bcode/454639>
39. Grebennikov P. I., Tarasevich L. S. Ekonomika : uchebnik dlya vuzov [Economics: a textbook for universities]. - 5th ed., reprint. and add-ons. - Moscow: Yurayt Publishing House, 2020. - 310 p — - (Higher education). - ISBN 978-5-534-08979-0. - Text: electronic / / EBS Yurayt [website]. — URL: <https://urait.ru/bcode/449619>
40. Deren V. I. Ekonomika: ekonomicheskaya teoriya i ekonomicheskaya politika v 2 ch. Chast 2 : uchebnik i praktikum dlya vuzov [Economics: Economic Theory and Economic Policy in 2 parts]. - 6th ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 415 p — - (Higher education). - ISBN 978-5-534-11110-1. - Text: electronic / / EBS Yurayt [website]. — URL: <https://urait.ru/bcode/456937>
41. Deren V. I. Ekonomika: ekonomicheskaya teoriya i ekonomicheskaya politika v 2 ch. Chast 1 : uchebnik i praktikum dlya vuzov [Economics: Economic Theory and Economic Policy in 2 parts]. - 6th ed., ispr. and add. - Moscow: Yurayt Publishing House, 2020. - 432 p — - (Higher education). - ISBN 978-5-534-11078-4. - Text: electronic / / EBS Yurayt [website]. — URL: <https://urait.ru/bcode/455938>
42. Nabatova D. S. Matematicheskie i instrumentalnye metody podderzhki prinyatiya reshenii : uchebnik i praktikum dlya vuzov [Mathematical and instrumental methods of decision support: textbook and practice for universities]. Moscow: Yurayt Publishing House, 2020, 292 p — (Higher education). - ISBN 978-5-534-02699-3. - Text: electronic / / EBS Yurayt [website]. — URL: <https://urait.ru/bcode/450335>

#### **Additional literature:**

1. Anthology of World Political Thought: in 5 vols. Eastern civilizations. T 2. Europe of the V – XVIII centuries. T 3. Europe. America of the XVII-XX centuries T 4. Russia the end of the XIX-XX centuries / Head of the scientific project G. Yu. Semigin M.: Mysl. – 1999.
2. Artemov G. P. Politicheskaya sotsiologiya: Uchebnoe posobie [Political sociology: A Textbook].
3. Kefeli I. F., Butyrskaya I. G. Teoriya mirovoi politiki : uchebnoe posobie dlya baccalaureata i magistratury [Theory of World Politics: a textbook for bachelor's and master's degrees]. Kefels. - 2nd ed., ispr. and additional-Moscow: Yurayt Publishing House, 2017. - 135 p. - (Bachelor and Master. Module.). URL: <http://urait.ru/catalog/399009>
4. Politologiya: Kratkaya khrestomatiya [Political Science: A brief textbook]. - St. Petersburg: Piter, 2008. - 224 p.: 4 l. - (Series "Chrestomatiya").
5. Political science: answers to exam tickets / ed. by A. S. Turgaev, A. E. Khrenov. - SPb.: Liter, 2009. - 144 p. - (Series "tomorrow exam").
6. Ponomareva E. G. Political institutions and relations in modern Russia: textbook for universities / E. G. Ponomareva, Moscow: ROSSPEN, 2007, 264 p.

#### **Regulatory documents**

1. The Constitution of the Russian Federation (adopted by popular vote on 12.12.1993) (taking into account the amendments made by the Laws of the Russian Federation on amendments to the Constitution of the Russian Federation from 30.12.2008 No. 6-FKZ, from 30.12.2008 No. 7-FKZ, from 05.02.2014 No. 2-FKZ, from 21.07.2014 No. 11-FKZ) // Sobranie zakonodatelstva RF. 2014, No. 31, article 4398.

#### **Online resources and help systems.**

1. <http://www.rsl.ru> – Russian State Library (RSL) (The site includes literature on political science in electronic form).
2. <http://www.nlr.ru> – Russian National Library (RNL) (The site includes excerpts from encyclopedias, literature on political science).

3. <http://www.humanities.edu.ru> -Federal educational portal "Social, humanitarian and Political science education". The "Political Science" section.
4. <http://www.auditorium.ru>
5. <http://doklad.ru>
6. <http://www.polisportal.ru>
7. <http://www.politstudies.ru>
8. <http://shabrov.info>

### 3. Criteria and scale for evaluating the student's response to the final interdisciplinary state exam

In the exam, the graduate answers three questions on one ticket. The student's assessment at the state exam is formed on the basis of answers to the questions put in the ticket.

<b>Evaluation</b>	<b>Characteristics of the student's response</b>
<b>Great</b>	if you have clear and in-depth knowledge of all ticket issues; fluency in the material of recommended sources; good knowledge of theoretical approaches to analyzing and solving the problem under consideration is demonstrated, illustrated with examples, reasoned, complete and logical answers to the commission's questions are given, a creative attitude to the subject area is shown and your own opinion is formulated.
<b>Well</b>	There are minor omissions in the answer, the answer is quite structured, knowledge of the main theoretical approaches to the analysis and solution of the problem under consideration.  It is not sufficiently demonstrated and illustrated with examples, the answers to questions are given with small comments, and the general opinion of the graduate student is not clearly expressed.
<b>Satisfactory</b>	There are significant omissions in the answer, the answer is not structured enough, the poor knowledge of theoretical approaches to the analysis and solution of the problem under consideration is demonstrated, there are difficulties in practical application of the theory, when answering questions from the commission or there are no answers to questions.
<b>Unsatisfactory</b>	There is no answer to the questions put in the ticket or in the answer  there are significant errors in the main aspects of the topic; answers to additional questions of the commission cause difficulties. The student can not link the program material of tickets with modern practice, there are no conclusions and generalizations.

**When conducting the final interdisciplinary state exam using DOT, before checking the content of the answer, the attached text of the answer is checked in the Anti-Plagiarism system. If the originality of the text is less than 80 %, the student is rated "unsatisfactory", regardless of the content of the answer to the questions.**

### 3. FINAL QUALIFICATION WORK

#### **MGPP Master's Thesis (The Capstone Project)**

During Year 2 students undertake an individual research project supervised by an appropriate member of the MGPP faculty. The project forms a substantial part of the study leading to the award of a Master's degree and gives students the opportunity to consolidate their learning into something of real value to themselves and their organizations.

#### **The Philosophy of the Master's Thesis: Aims and Objectives**

The basic idea behind the Master's thesis is to focus on an important policy issue that the student wishes to investigate. The issues under investigation should ideally relate to the student's own current or potential working environment. Students should collect and analyze original data or *analyze existing data in an original way*. Based on the findings of the research, the project should provide both a contribution to the specific area of research as well as actionable set of policy recommendations for the future. An implementation plan, discussing how the recommendations are to be implemented (by whom, when, how, problems, costs etc), should be included.

The project will be expected to display clarity of problem definition, a carefully argued case for the methods employed, intellectual rigor, and sensitivity to the organizational context within which any action or recommendations are being made. Hence the project will enable the student to develop intellectual interests and demonstrate an ability for individual research. The project will draw on the intellectual skills acquired from the core subjects and the specialist skills and knowledge developed in the electives. Accordingly, a high standard of achievement will be expected.

Prior to embarking on the project, students are required to prepare a formal project proposal.

#### **Project Choice**

There are many factors that can influence a student's choice of project, such as issues and problems arising from the student's employment experience, employer's preferences, student's post-Master's program career goals etc. However, even within



these there will probably be considerable scope.

It may be worth reflecting that students pursue a master's program for a variety of reasons some of which are to broaden their management skills and improve current performance; to be in a position to move into general management with their current company or a different company; to gain confidence in areas other than their own technical specialism etc. Often it is necessary to convince others (such as your own company management) that you have acquired the necessary skills and are in a sense a 'different' person, in order to overcome previous perceptions.

Choosing a project in your current area may reinforce beliefs that you are good at what you do (which is expected!), whereas selecting a project which is not within your previous area of expertise allows you to promote yourself to a wider audience as a person capable of delivering from a broader position. People will then find it easier to accept the change since they can associate it with your original insights. It may be impossible to move entirely outside a current work area but a judicious project choice will allow the coverage of a broad range of policy areas achieving a similar impact.

### **Confidentiality of Projects**

Projects that are deemed commercially or organizationally sensitive can be treated as confidential and dealt with in a number of ways which will be determined by the student or student's organization:

1. after assessment, all copies will be returned to the student; OR
2. a copy will be retained at RANEPa but with certain data suitably altered or deleted, so that confidentiality is maintained, but the general theme and development of the project is accessible to future students.

A form will be provided by the office, showing the various options. This form should be submitted with the project indicating the level of confidentiality desired.

The approval of project topics will be contingent on the availability of suitably qualified supervisors, but given the broad range of expertise within the Faculty there is a wide choice of topics available.

### **Important Note:**

When planning your project timetable, you might find it useful to think in terms of the following notional timetable:

First three weeks	Literature Search Problem Clarification Identification of Aim and Objectives Methodology Selection
Next one month	Update Literature and Methodology Research Data Collection and Analysis
Final period (4-8 weeks):	Conclusions, Recommendations, Implementation, Write up

### **Introduction to the Manual**

This manual has been created as a guide to help you in preparing, doing research and writing your thesis. Submission of this document is the final step in a program leading to conferral of a graduate degree.

Your thesis is an original scholarly publication reflecting the results of your own research and academic pursuits at the Russian Presidential Academy of National Economy and Public Administration (RANEPA). As such, your document makes a statement about you and the quality of your research, your department, and the standards of excellence upheld by RANEPA.

### **What is a master's thesis?**

The master's thesis is a carefully argued scholarly paper of no less than 12,000 words (roughly 50 pages). It should present an original argument that is documented from both primary and secondary sources. The thesis must have a substantial research component and a focus that falls within the curriculum of the master's program. It must be written under the guidance of a faculty

advisor, and it may or may not also be written for a client, who can be an organization or an individual within an organization. As the final element in the master's degree, the thesis gives the student an opportunity to demonstrate expertise in the chosen research area.

### **When should I start thinking about the thesis?**

You can start it, if only abstractly, as soon as you enroll in the MGPP program. At the latest, you should have a clear idea of your topic and have found an advisor by the end of the semester before the one in which you will complete the thesis.

### **What is a good topic?**

A good topic is based on a research question to which the student brings an original and well-argued answer. A good topic is most often a topic in which you are personally interested. The broad subject of your thesis should preferably be interdisciplinary and it should fall into the wide field defined by the term "global public policy."

A good thesis explores one or more research questions or tests a hypothesis. It is important that the thesis be conceptualized and structured so that the following aspects are explicit:

- The problem and question(s) being pursued
- The theoretical base and the literature within which the question has been framed
- The process or method of investigation
- Findings or observations
- Conclusions relevant for both the academic and policy communities

Having successfully completed the first part of the Master's degree and passed the courses, many students find the transition to Part 2 of the program difficult. There are several reasons for this:

- The project requires you to stop and think, in depth, about a policy problem. This is a change from the action-oriented first half, where one assignment is followed very quickly by another, and from the

professional situation that many students are in - where activity and action are the key.

- The project also requires you to investigate the intellectual frameworks that you might be able to apply to your policy problem. This means reading around a subject area, and identifying and understanding relevant authors to use.
- A requirement of the project is primary research, supported by a clear methodological rationale.
- The schedule of the project is up to the student to develop and manage. Many students miss their first opportunity to submit their project because **THEY** don't push themselves as hard in the second year as they were pushed in the first!
- The project is an individual piece of work. However, you will have an academic supervisor, perhaps a client, and, wherever possible, study groups can also be very valuable as support (peer pressure).
- Time management between taught subjects and the project is difficult. You are advised to have an organized schedule.

#### **ANTI-PLAGIARISM REPORT**

Academic misconduct is defined as any attempt to gain unfair advantage in assessment and examinations. In simple terms, it amounts to any form of cheating. The representation by any student of another person's work as his or her own is plagiarism, and an example of academic misconduct. Similarly, a student who aids and abets a fellow candidate to commit academic misconduct - for example, by allowing his/her work to be plagiarized - is also guilty of academic misconduct. Taking crib sheets into an unseen examination without permission can be another.

MGPP students are encouraged to study co-operatively. There is a clear distinction between learning this way and cheating by copying another student's work. If you are ever in doubt, you are urged to seek the advice of your Program Director.

There are times when work or personal pressure make borrowing someone else's work appear attractive. However, the penalties associated with academic misconduct include failing the MGPP outright, and there is always an alternative and honest way of completing a thesis.

Material submitted for assessment must represent the student's own efforts and must be his/her own work. Brief quotations from the published or unpublished works of another person may be used, but must always be accurately cited. Extensive or unacknowledged quotations, close paraphrasing or copying from the works of another person, without attribution, constitutes plagiarism, which is an examination offence and shall be dealt with according to University Regulations. Before the final submission, the thesis should be taken to the library in the Building 5 and run through the anti-plagiarism software. A report from that process showing the originality of your work should be provided to the Program Director with hard copies of the thesis.

**DEADLINES- PLEASE NOTE:**

1. If you do not complete your Capstone Project by 25 May 2022, you will not be allowed an extension. A first draft is due on 21 April 2022.
2. The emphasis on the project in the second year does not devalue the second year's subjects. The second year subjects allow you to pursue areas of interest in greater depth than was available in Year 1 and to develop deeper into areas of current interest or to broaden your education by studying areas, which are currently outside of your experience. This may be one of your last opportunities to study an academic subject for pure interest.

**Interim Project Proposal submission**

We advise you to submit the final draft of your project proposal to your supervisor for comments before your final submission. **This is due on 21 April 2022.**

## **Guidelines for Master's Projects submission**

The following represent some general guidelines/criteria which might be helpful in structuring and/or assessing the merits of a Capstone Project. In listing these criteria the comments made by both internal and external examiners have been taken into account.

- ***Definition of the Issues under Investigation:*** The driving forces (opportunities, threats, problem areas, etc.) behind the research should be defined. The overall aim of the research and the related hypotheses or objectives to be addressed need to be clearly stated as specific observable outcomes. Any limiting factors should also be stated.
- ***Relevant Literature/Body of Work:*** The research should be based on or draw upon existing theories and recent empirical studies. Therefore, a critical evaluation of the body of work related to the policy area under investigation must be provided.
- ***Methodology:*** The student must demonstrate clear understanding of the different methodologies and techniques available. Justification and systematic evaluation of the chosen data collection method(s) must also be provided. The analytical techniques to be employed and their interrelationship with the data collection method to be employed must also be made clear.
- ***Analysis of the Collected Data:*** The analysis of the data should substantiate or refute the objectives or hypotheses set above. The student should demonstrate competence in the analytical techniques employed and a critique of any limitations of the analysis should be included.
- ***Conclusions, Recommendations and Implementation Plan:*** The discussions and findings presented in the above points should be brought together in a coherent plan of realistic future actions. The hypotheses and/or objectives must be addressed. Further research needed to support and/or extend the research would be beneficial to the study. A feasible plan of implementation is essential for the project.
- ***Layout, Presentation and Support Materials:*** The project should be written in a coherent manner and should be structured in a logical and sequential way. Well-defined conventions in terms of visual presentation, referencing, indexing, paging etc. should be adhered to. When necessary, support materials in the form of appendices, glossaries etc. can also be present.

No relative weights are provided for the above criteria. This reflects the fact that the above are meant to be indicative rather than prescriptive and individual

advisors are free to use their own approaches to such projects. It is furthermore appreciated that not all projects need to follow or adhere to the above criteria and the special needs of individual projects should be taken into consideration.

### **Requirements for Submission**

- Submission Deadline: **25 May 2022**
- Two hard copies of thesis should be submitted duly signed with feedback from your supervisor, review sheet (рецензия) from a from a company or specialist and antiplagiarism report
- Provide a short Abstract of your thesis
- Project Defense Date: **June 2022**

### **Project Style Guidelines**

- The typical length of the final project report will be **15,000 words**. The word count must be included at the front of the report. This is whatever Microsoft Word counts, up to but not including the appendices i.e. from title page up to references (not including references). **If you exceed the 15,000 word limit by a large amount, you might be asked to reduce the length. No less than 12,000 words are accepted as a project.**
- If quoting, please give the page number as well as the book/journal reference.
- The bibliography should be included at the back of the project rather than at the end of each chapter.
- A footnote reference should be put at the bottom of the page at first appearance.
- Reports should be typed, with 1.5 line-spacing, leaving approximately 1” (2.5cm) margins on the left hand side of the page for binding and preferably use Times New Roman font.
- You must submit two complete copies of your project with all references to **the author and advisor.**
- If you have a large number of appendices this may result in having two volumes - one for your project and one for your appendices. In this case, the

bibliography must be bound with the main project. All other appendices can be bound (ring binding is fine for this) in a second volume.

- A signed copy of your original project proposal must be included as an appendix to each copy of your project (remember to opaque all signatures in the anonymous copy). If your project has had to be changed considerably since the proposal was marked, clarify the changes in the introduction to the project.
- You may choose to have some or all of the copies of your project book-bound. If the project is confidential, you may wish to have all two copies returned to you. Otherwise, your supervisor will retain one copy, and one will go to you.
- There are no fixed rules about how the project should be bound, i.e. it can be done in the color of your choice and you can choose what lettering appears on the cover and spine.
- You must also supply an electronic version of your project via email to our office, including all appendices and the bibliography.

*Note: You would be amazed at how some students let themselves down with poor layout, proofreading and even spell checking. Please think carefully about presentation (layout, use of white space, bold, centering, etc.) In addition, give yourself time to proofread – doing so out loud is quite useful.*

### **3.2. List of WRC topics**

1. Сравнительный анализ и рейтинги потенциалов силы и влияния стран и регионов.
2. «Умный регион» в процессах и программах цифровой трансформации
3. Оценки цифровой зрелости стран и регионов
4. Методологии оценок страновых рисков ведущими мировыми рейтинговыми агентствами.
5. Влияние цифровой трансформации на массовое сознание в ведущих странах мира.
6. Информационно-аналитические системы поддержки управленческих решений.
7. Факторы интегральной мощи государств: эволюция в истории и современное состояние.
8. Стандарты и модели совершенства в управлении регионами и интеграционными объединениями



9. Сценарное прогнозирование и стратегичность систем управления. Сравнительный анализ методик прогнозирования. . Форсайт международных
10. тношений.
11. Основные параметры современного российского политического процесса.
12. Исторические предпосылки, факторы и специфика российского транзита.
13. Содержание и основные тенденции эволюции социальной структуры российского общества в постсоветский период. Проекция социальных неравенств в политическую сферу.
14. Продуктивные и непродуктивные модели социальных неравенств. Модели и направления социальной мобильности в современном российском обществе.
15. Бизнес-ассоциации в системах представительства интересов «либеральной рыночной экономики» и «координируемой рыночной экономики»
16. Государство и бизнес в эпоху постиндустриализма и глобализации: сравнительный анализ моделей взаимодействия в странах Запада и постсоциалистических странах
17. Государство и бизнес в странах Запада в эпоху постиндустриализма и глобализации
18. Проблемы демократических транзитов.
19. Проблемы предпосылок демократии.
20. Консолидация демократии.
21. Реформирование партийной системы в процессе демократического транзита.
22. Институциональный дизайн в демократическом транзите.
23. Современные теории демократии и демократизации.
24. Проблема «векторности» и «разнонаправленности» современного политического развития.
25. «Гуманитарные интервенции».
26. Проблема «минимальной демократии» и неконсолидированные демократии.
27. Соотношение внутренних и внешних факторов демократизации.
28. Демократизация «извне».
29. Глобализация и/или демократизация.
30. Гибридные режимы и варианты их эволюции.
31. Нелиберальные демократии и конкурентный авторитаризм.
32. Типологии новых автократий.

1. Comparative analysis and ratings of strength and influence potentials of countries and regions.

2. "Smart region" in digital transformation processes and programs
3. Assessments of digital maturity of countries and regions
4. Methodologies for assessing country risks by the world's leading rating agencies.
5. The impact of digital transformation on mass consciousness in the leading countries of the world.
6. Information and analytical systems for support of management decisions.
7. Factors of the Integral Power of States: Evolution in History and the Current State.
8. Standards and models of excellence in the management of regions and integration associations
9. Scenario forecasting and strategic management systems. Comparative analysis of forecasting techniques. ... Foresight international relationship.
10. The main parameters of the modern Russian political process.
11. Historical background, factors and specifics of Russian transit.
12. Content and main trends in the evolution of the social structure of Russian society in the post-Soviet period. Projection of social inequalities into the political sphere.
13. Productive and unproductive models of social inequalities. Models and directions of social mobility in modern Russian society.
14. Business associations in the systems of representing the interests of the "liberal market economy" and "coordinated market economy"
15. State and business in the era of post-industrialism and globalization: a comparative analysis of interaction models in Western and post-socialist countries
16. State and business in Western countries in the era of post-industrialism and globalization
17. Problems of Democratic Transits.
18. Problems of the premises of democracy.
19. Consolidation of Democracy.
20. Reforming the party system in the process of democratic transition.
21. Institutional design in a democratic transition.
22. Modern theories of democracy and democratization.
23. The problem of "vector" and "multidirectional" modern political development.
24. "Humanitarian interventions".
25. The problem of "minimal democracy" and unconsolidated democracies.
26. The ratio of internal and external factors of democratization.
27. Democratization "from the outside".
28. Globalization and / or democratization.
29. Hybrid modes and variants of their evolution.
30. Illiberal democracies and competitive authoritarianism.
31. Typologies of new autocracies.

### 3.3. Management and consulting

#### Who can be my advisor/supervisor?

Any regular RANEPa faculty member can be your thesis advisor, although individual faculty are not required to advise master's theses. It is your responsibility to find an advisor. Your advisor will provide general guidance, and will help you refine your topic and develop your argument. Most students choose faculty members they have worked with in courses and whose field of expertise is appropriate.

#### **Policy for Supervision of Postgraduate Master's Theses and Projects**

<b>What students can expect from academic staff</b>	<b>What academic staff expect from you</b>
<ul style="list-style-type: none"> <li>• Allocation of a personal supervisor for regular scheduled meetings during term time. They will inform you of their availability at other times</li> <li>• An initial discussion of up to 1 hour of supervisory time to agree a research topic and prepare an outline research proposal</li> <li>• Up to 6 further hours of supervisory time (to include reading of draft chapters, telephone and email correspondence as well as face-to-face meetings if appropriate).</li> <li>• Feedback on drafts within a reasonable period (normally within 15 working days)</li> <li>• Your final dissertation/project will be marked by your advisor and a second reader. There will be an agreed final mark after the Defense.</li> <li>• You own the copyright of your work.</li> <li>• If your supervisor proposes submitting any part of your work for publication or public presentation, it will be only with your prior written consent, and with your contribution or authorship acknowledged appropriately.</li> </ul>	<ul style="list-style-type: none"> <li>• You will take responsibility for initiating contact with your supervisor, and will adopt a professional approach to thesis/project preparation involving regular scheduled meetings whenever appropriate and communication (late requests for supervisory support may not be met).</li> <li>• You should keep a diary/log of supervisory meetings/discussion and retain files of all materials used in the preparation of your dissertation/project.</li> <li>• Reasonable notice when requesting supervisory meetings, and when cancelling them</li> <li>• Preparation in advance for supervisory meetings</li> <li>• Serious consideration of your supervisor's advice</li> <li>• Full participation in the Research Methods Module and reference to the Project Methodology Text</li> <li>• Authenticity in all your work. The contribution of all others must be appropriately acknowledged, and in accordance with University policies, especially those relating to Research Ethics and Student Misconduct</li> </ul>

## **Defense Procedure**

The defense of the project is conducted in a format of open room discussion. The exam panel will have a secretary who announces the name of the candidate and the topic. The candidate will enter and do the presentation in front of the exam panel and answer the questions.

The secretary notes down all the questions and answers.

The secretary usually reads out the feedback from the supervisor and review from the company.

The secretary is responsible for recording each student's final grade after the board has deliberated and announced the final grades for all students. A certifying grade paper is signed by the members of the exam board.

If the student fails then he or she is given an extension to completely the work. The extension is usually for a year. The student is required to write an application and give all the documents asked for.

The date of pre-defense of the thesis is set by the department.

Review of the thesis is carried out by teachers of the department one review for one work.

The student has the right to submit an additional review of the thesis from the state and municipal authorities of the Russian Federation, scientific and public organizations that carry out specialized activities in accordance with the problems of the thesis.

After passing the pre-defense (according to the schedule established by the department), making the necessary corrections, the student submits the final text of the thesis in electronic form to the supervisor, as well as a printed and signed certificate of the results of the examination, no later than in the following month: **14 calendar days** before the established date of protection of the work on the final (state final) attestations. The supervisor evaluates the work based on the certificate of verification results in the Anti-Plagiarism system.

### **3.7. Defense of final qualification papers**

#### **3.7.1. Methodological bases for organizing and conducting the thesis defense**

The results of the research conducted in the framework of preparing students for the WRC are submitted for the public defense procedure. In the course of defense, students should use modern information technologies.

When defending the thesis, the formation of the level of proficiency in competencies is evaluated, in accordance with the direction of training 41.04.04 "Political Science", and the educational program Master of Global Public Policy , expressed through disclosure of relevance, description of the theoretical and (or) practical significance of the work, determining the relevance of the results obtained in the chosen field of professional activity, and the ability to present the results of work and answer questions by a member of the GEC commission is also evaluated.

The complexity of the final assessment for the preparation and defense of the thesis is manifested in the fact that the commission evaluates the graduate's presentation of the results of his research, the practical significance of the work, the scientific content and logic of presentation, the correspondence of the material to the stated topic and problem, the literacy of quoting sources, as well as the independence of research work throughout the entire period of preparation, the formation of key competencies. The work should include disclosing the relevance of the research, defining the object and (or) subject, formulating goals and objectives, and defining methods of research, justification of tools, analysis of empirical data using quantitative and qualitative methods that are adequate to the stated topic. The final qualification work should be written individually, have an internal unity and indicate the author's personal contribution to the research of a specific scientific problem. New solutions proposed by the author should be strictly reasoned and critically evaluated in comparison with other known solutions. The design of the text of the final qualification work must meet the requirements described in p. 3.6. this GIA Program. The totality of the results presented in the work should indicate the presence of skills and abilities to independently solve scientific problems, describe the results of experimental work.

### **3.7.2. Final qualification work protection procedure**

The graduate defends the thesis at the State Academic Commission for the Defense of the thesis. The thesis defense is conducted in accordance with the GIA schedule approved by the Academic Council of the Academy and according to the schedule approved by the Academy.

The WRC defense is held at an open meeting of the State Commission (except for the defense of works on closed topics) with the participation of at least two-thirds of its members.

The author of the thesis has the right to get acquainted with the supervisor's feedback on his work before the defense procedure begins.

**It is possible to carry out the WRC protection procedure using e-learning tools, distance learning technologies, etc. (DOT). During the entire defense procedure, the members of the commission must clearly hear and see the defender, the camera must be connected and work at all times.**

A person who has not passed the GIA due to non-admission to the defense, due to failure to attend the state attestation test for a disrespectful reason, or due to receiving an "unsatisfactory" grade at the defense, is expelled from the Academy with the issuance of a certificate of training as having failed to fulfill the duties of conscientiously mastering the educational program and completing the curriculum.

A person who has not passed the GIA can re-pass the GIA no earlier than 10 months and no later than five years after the GIA period, which is not passed by the student. The specified person can re-pass the GIA no more than twice.

Students who have not passed the GIA due to failure to appear for the state certification test for a valid reason (temporary disability, performance of public or state duties, summons to court, transport problems (flight cancellation, lack of tickets), weather conditions or in other cases recognized as valid by the decision of the head of the structural division) are entitled to pass it within 6 months after the completion of the GIA in an additionally established period. The specified decision is signed by the head of the structural division and stored in the student's personal

file. The student must submit to the training department of the Institute of Social Sciences a document confirming the reason for his absence, within 3 working days from the date of receipt of the specified document.

### **3.7.3. Criteria for evaluating the thesis. Rating scale**

Success in completing and defending the thesis is determined by the grades "excellent", "good", and "satisfactory".

The overall assessment consists of an assessment of the submitted thesis itself, a presentation of the work during the defense, and answers to questions from members of the HEC commission during the defense.

#### **Rating scale**

**The results of the presentation and defense of the final qualification work are determined by the grades «excellent», «good», «satisfactory», «unsatisfactory».**

**Rating «EXCELLENT»** gets a student who is in the final qualification work sufficiently fully justifies the relevance of the research, offers options for solving research problems. To justify the research position, a specific theoretical concept is taken as a basis. The conceptual framework is formulated, methods and means of research are defined. The scientific substantiation of the idea and target characteristics of the conducted research is given, the presented materials are reasoned. The main text of the final qualification work is presented in a single logic and meets the requirements of scientific and concrete content, but there may be insufficiently substantiated statements and conclusions.

**Rating «GOOD»** it is set when in the final qualification work the student fully justifies the relevance of the research, offers options for solving research problems. To justify the research position, a specific theoretical concept is taken as a basis. The conceptual framework is formulated, the methods and means of scientific research are defined, the scientific justification of the idea and target characteristics of the research is not fully given, the presented materials are mostly reasoned. The main text of the final qualification work is presented in a single logic, mostly meets the requirements of scientific and concrete content, but there may be insufficiently substantiated statements and conclusions.

**Rating « SATISFACTORY »** put when in the final qualification work, the student fully justifies the relevance of the research, offers options for solving research problems. The methodological foundations of the study are poorly disclosed. The conceptual and categorical apparatus does not fully correspond to the stated topic. In the formulation of conclusions based on the results of the study, there is no complete reasonableness and independence of judgments. Inconsistency in the presentation of the material is observed, and unsubstantiated suggestions are presented. During the defense, the student shows uncertainty, shows poor knowledge of the topic's questions.

**Rated «UNSATISFACTORY»** received by the student, in the final qualification work which one but the relevance of the chosen topic is justified superficially. There are inconsistencies between the tasks set and the methods used to solve them. The conceptual and categorical apparatus does not fully correspond to the stated topic. In the formulation of conclusions based on the results of the study, there is no reasonableness and independence of judgments. The text of the work does not differ in logical presentation, is eclectic in nature and does not allow us to trace the author's position on the problem under study. The text of the work does not meet the qualification requirements. During the defense, the student shows uncertainty, shows poor knowledge of the topic's questions, and does not give a fully reasoned answer to the questions.

#### **4. Material, technical and software support of the state final certification**

Specialized equipment for GIA is not required, the following material and technical and software support is required, including auditoriums, software, and technical facilities:

- Classrooms with tables according to the number of students, equipped with a screen and a projector (portable / mobile equipment is allowed);
- Microsoft Word software or equivalent;
- MS PowerPoint or a similar presentation editor (available in computer classes when students are granted access upon prior request).



**To conduct a GIA using e-learning tools and distance learning technologies, you must have a personal computer, a stable Internet connection, a microphone and a camera. During the entire defense procedure, the members of the commission must clearly hear and see the defender, the camera must be connected and work at all times.**

### **5. Procedure for filing and reviewing appeals**

Appeal – a student appeals against the assessment made at the final certification tests in order to improve it. An appeal of an unsatisfactory rating is not allowed.

Based on the results of the state attestation tests, the student has the right to appeal about the violation, in his opinion, of the established procedure for conducting the GIA and (or) disagreement with the results of the state exam.

Appeal review procedure: a student's appeal is considered at a meeting of the appeal commission in accordance with clauses 74-84 of the Regulations on Conducting State Final Attestation in Higher Education, Bachelor's Degree, specialty and Master's Degree Programs at the RANEPA , approved by Order No. 01-1502 of the Academy's Rector dated March 25, 2016 (as amended by Orders No. 01-2211 of May 11, 2016, No. 01-3429 of July 4, 2016, No. 01-2565 of May 15, 2017, No. 24 of October 2017). 01-7205, No. 017946 of November 16, 2017) [https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_GIA.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_GIA.pdf) .

Graduates who have passed the final state tests, but do not agree with its results, can submit a written application for an appeal (hereinafter referred to as an appeal) to the Appeal Commission no later than the next day after passing the final state tests. In case of a valid reason, the chairman of the final state examination Commission may decide to extend the time limit for filing an appeal application, but not by more than five working days.

The appeal commission must consist of at least five members, including members of the faculty, researchers, and representatives of employers. The composition of the appeal commission is approved by the order of the rector, who is the chairman of the appeal commission.

The appeal is considered no later than 2 business days from the date of its submission in accordance with the Regulations. Consideration of appeals is not a re-examination. The appeal is considered at a meeting of the appeal commission, to which the chairman of the relevant final state commission and the graduate who does not agree with its decision are invited.

The Appeal Commission at its meeting checks the correctness of the assessment of the result of passing the final state exam or defending a qualifying work. For consideration of issues related to the defense of the final qualification work, the secretary of the final attestation commission sends to the appeal commission, together with the final qualification work, feedback from the head, minutes of conducting the defense of the final qualification work and the conclusion of the chairman of the final state attestation commission on compliance with procedural issues in the defense of the graduate who filed the appeal.

After consideration of the appeal, the decision of the appeal commission on the expediency of re-passing the test or its absence is made. If there is a disagreement between the members of the appeal commission, a vote is held, the results of which are adopted by a majority vote.

The decision of the appeal commission, drawn up in minutes and signed by the chairman of this commission, is brought to the attention of the graduate (against signature) who filed the appeal application, within three days from the date of the meeting of the appeal commission. In case of non-appearance of the graduate who filed the appeal application, an act is drawn up, which is attached to the protocol of the decision of the appeal commission.

The final state certification tests are repeated in the presence of a member of the appeals commission and must be conducted no later than the period of the standard training period of the graduate who filed the appeal.

The results of repeated passing of the final state certification tests are not subject to appeal.

**Training area** 41.04.04 Political Science

**Master's Degree Program** «Master of Global Public Policy»

**Graduate qualification** - master's degree

**Form of training** – full-time

### INTRODUCTION SHEET

2nd-year, full-time students

I hereby confirm that I have read the document State Final Certification Program for 2022, posted on the website of the Institute of Social Sciences of the Russian Academy of National Economy and Public Administration

- [1https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_GIA.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_GIA.pdf)
- [2 https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_VKR.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_VKR.pdf)
- [3https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie\\_o\\_zaimstvovanii\\_02-724\\_25.07.2018.pdf](https://www.ranepa.ru/images/docs/prikazy-ranhigs/Pologenie_o_zaimstvovanii_02-724_25.07.2018.pdf)

as well as with the Procedure for filing and considering appeals (section VI of the Regulations on conducting state final Attestation in higher education programs at RANEPA-bachelor's degree programs, specialty programs, and master's degree programs, approved by the Academy's Order No. 01-1502 of March 25, 2016

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(student's signature)

" \_\_\_\_\_ " \_\_\_\_\_ 20

## TASK FOR THE FINAL QUALIFICATION WORK

student's name \_\_\_\_\_ course information \_\_\_\_\_ forms  
of training

\_\_\_\_\_  
(Full name)

1. Topic of the final qualification work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Research objective:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Director / Job Consultant

\_\_\_\_\_  
\_\_\_\_\_  
(Full name, position, academic degree, title)

4. Task accepted for execution:

\_\_\_\_\_  
(student's signature)

" \_\_\_\_\_ " \_\_\_\_\_ 20

**SCHEDULE PLAN preparation for the final qualification work**

On the topic:

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Student's name \_\_\_\_\_ course information \_\_\_\_\_ forms of training

<i>N<sup>o</sup></i> <i>n/a</i>	<i>Preparation stages</i>	<i>Completion date</i>	<i>Mark about when executing</i>

Executor: \_\_\_\_\_

" \_\_\_\_\_ " \_\_\_\_\_ 20\_\_\_\_

## FEEDBACK FOR THE FINAL QUALIFICATION WORK

on \_\_\_\_\_ the \_\_\_\_\_ topic:

\_\_\_\_\_ student's \_\_\_\_\_ course \_\_\_\_\_ forms of training

Head of the final qualification work:

### REVIEW CONTENT

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### CONCLUSIONS:

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" \_\_\_\_\_ " \_\_\_\_\_ 20 c

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**REVIEW for the final qualification work**

on \_\_\_\_\_ the \_\_\_\_\_ topic:

student's \_\_\_\_\_ course \_\_\_\_\_ forms of training

Head of the final qualification work:

Reviewer: \_\_\_\_\_

**REVIEW CONTENT**

Conclusions: \_\_\_\_\_

Recommended reviewer rating:

" \_\_\_\_\_ " \_\_\_\_\_ 20 c

**Federal State-Funded Educational Institution  
«THE RUSSIAN PRESEDENTIAL ACADEMY OF NATIONAL  
ECONOMY AND PUBLIC ADMINISTRATION»**

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**Direction of training** 41.04.04 Political science

**Master's program** Master of Global Public Policy.

**Graduate qualification** - master

Full-time form of education

**GRADUATE QUALIFICATION WORK  
on the topic:**

« \_\_\_\_\_  
\_\_\_\_\_ »

**Author:**

\_\_\_\_\_  
2 courses, \_\_\_\_ groups,  
full-time education

-

**Work supervisor:**

**Head of the department:**

**Year of issue: 20.**

**Year of recruitment 20**